



**Saint Paul Children's Collaborative  
APPROVED Minutes  
Meeting of the Board of Directors  
Wednesday, November 11, 2015  
8:15- 10:00 @ CAP/RW**

**Board Members Present:** Jean O'Connell, Tyrize Cox, Mary Jo McGuire, Jane Eastwood, Toni Carter, Jackie Turner, Carol Dawson, Charles Gill, Chris Tolbert, Robert McClain, Deb Moses

**Staff Present:** Christa Anders and Laurie Davis (Advance Consulting – Collaborative Co-Coordinators); Beth Leindecker (Fiscal Agent)

**Guests Present:**

**Meeting called to order by O'Connell at 8:22 am.**

**I. Call to Order and Children's Fire**

Rev. Gill lit the Children's Fire with a quote from Nelson Mandella:  
*Our deepest fear is not that we are inadequate. Our deepest fear is that we are powerful beyond measure. It is our light, not our darkness that most frightens us. We ask ourselves, Who am I to be brilliant, gorgeous, talented, and fabulous? Actually, who are you not to be? You are a child of God. Your playing small does not serve the world. There is nothing enlightened about shrinking so that other people will not feel insecure around you. We are all meant to shine, as children do. We were born to make manifest the glory of God that is within us. It is not just in some of us; it is in everyone and as we let our own light shine, we unconsciously give others permission to do the same. As we are liberated from our own fear, our presence automatically liberates others.*

**II. Consent Agenda**

**Motion to approve the Minutes from the October 14, 2015 Board Meeting and accept the information contained in the October update from Advance Consulting. Motion approved.**

### **III. Learn, Grow, Thrive Grants for 2016-17**

The Board reviewed and discussed the process and recommendations from the Learn, Grow, Thrive grant review committee. They provided suggestions for the next RFP cycle that were documented by Staff.

**Motion to award funds as recommended by the Learn, Grow, Thrive review committee. Motion approved unanimously.**

Insure that current grants are expended or unspent funds returned prior to start of the 2016-17 grants.

### **IV. SPCC Administration**

#### *Nomination of Board Members and Officers*

Two community board representatives have terms expiring in December (Dawson and Gill). In addition, all officer serve one-year terms, maximum of two consecutive terms. Current officers are eligible for one additional term.

**Motion to appoint a nominating committee of Jane Eastwood and Toni Carter to identify two new community board members and bring forward a slate of officer candidates for the December meeting.**

Ask current American Indian grantees for their suggestions about American Indian nominees for the board. Kathleen Vallenga. Bao Vang.

#### *Record Retention*

There is a seven year record retention policy recommended by the County Attorney. The Board would like Staff to have existing documents scanned to an electronic record.

#### *Financial Reports*

SPCC Fiscal Agent has prepared a format for high-level monthly financial report that will be sent with the board packet each month. The board reviewed the format and approved the format to be included in the board packet each month. Fiscal agent will add a column for unspent funds by grant, so that the Board can see that amount.

#### *2016 Draft Budget*

The SPCC Fiscal Agent prepared a draft 2016 budget. Action is not required until December Annual meeting, but the draft was distributed to the Board to allow time for review and comment. Fiscal agent will clarify the line item called "Net Restricted Assets Used" and what is entailed there.

### **Agenda Items for Future Meetings**

- Data Backpack (December)
- Invite Legislative Delegation to board meeting (December)
- New Lens Urban Mentoring overview

- Kent Pekel from Search Institute– caring adults
- Ramsey Interagency Early Intervention Council – Help Me Grow, SPPN Screening Group and GenNext Screening work group
- Michael Rodriguez from the UM on Minnesota Student Survey (social emotional, connection to one or more caring adults, etc.)
- SPPS – data on MCA results; Kindergarten Entry Profile Plan
- Generation Next annual data update (R.T. Rybak or Jonathan May)
- Add sharing information to each agenda
- Results Based Accountability – NdCAD, Deb Moses, Toni Carter to talk about that framework and how it may fit the SPCC’s work.

**Motion to adjourn. Meeting adjourned at 10:00 am**

**Next meeting: December 9, 2015 from 8:15 – 10am at CAP/RW**