

# Saint Paul Children’s Collaborative Meeting – APPROVED MINUTES

February 8, 2023

8am – 10 am

Via Zoom and in person at 450 Syndicate Street North, Wellstone Room

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**BOARD MEMBERS PRESENT** Chauntyll Allen (virtual), December Brakefield (virtual), Darlene Fry, Angelica Klebsch (virtual), Tonya Long (virtual), Nicolee Mensing, Rena Moran (virtual), Hoang Murphy (virtual), Rebecca Noecker, Erica Prosser (virtual), Jackie Turner, Daisy Vang, Mai Chong Xiong (virtual)

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**BOARD MEMBERS ABSENT** Dana Abrams (virtual), Emmanuel Donaby

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**STAFF & GUESTS PRESENT** Nicole MartinRogers, Laurie Davis (Advance Consulting – Collaborative Coordinators)  
Winona Yang (assistant to Commissioner Xiong)  
Commissioner Mary Jo McGuire

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**Meeting called to order by Mensing at 8:06 am.**

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## Children’s Fire

The Children’s Fire was lit by McGuire since this is her last SPCC board meeting. When she was growing up in a family with six kids, where some talked more than others at the dinner table. They had an egg timer that they passed around, so everyone had 3 minutes to talk about their day. Those lessons have stayed with them to this day, and they still use a timer to make sure that everyone has a voice, every voice matters, and the importance of listening. She encouraged us all to take this lesson out into our lives.

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## Consent Agenda

**Motion to approve the Minutes from the January 11, 2023, meeting and accept the information contained in the January update from Advance Consulting and the January 2023 finance report. Motion to approve by Turner. Second by Yang. The motion was approved.**

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## Learn, Grow, Thrive Grants

The current grantees submitted their reports on spending, participation, outcomes, and reflections for 2022 program services. The grantee reports were summarized for the board and sent out with the board packet. There was time for questions/comments from the board.

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As described in the Advance Consulting January report, there is an issue with the way the grant agreements for the 2022-23 grantees were structured, in that we were withholding the last 10% of funds until after the final reports were received. That plan meant that the last 10% of grant funds would be spent in 2024, which would skew our SPCC reporting to DHS, since more youth would be counted as served even though those services would only be for one month, not the full year. Advance Consulting requested the board amend all 2022-23 grantee agreements to request the grantees to expend the full grant amount (including the final 10%) before 12/31/23, and invoice for any amount of the last 10% spent by 12/31/23 when they submit their final grant report in January 2024.

**Motion by Murphy to amend all 2022-23 grant agreements to allow grantees to expend up to the full grant amount (including the final 10%) before 12/31/23, and invoice for any amount of the last 10% spent by 12/31/23 in January 2024. Second by Noecker. The motion was approved.**

According to the Learn, Grow, Thrive grant schedule, the board reviewed the draft schedule for the next RFP (for 2024-25 grants), which was included in the board packet.

**Motion by Long to approve the 2024-25 RFP grant schedule included in the board packet, changing “site visits” to “information gathering, possibly including site visits” and moving the review team appointment to April. Second by Fry. The motion was approved.**

There was discussion of what information the board would like Advance Consulting to gather/present to inform the content of the RFP draft. One of the things the board discussed was how to structure site visits to minimize stress on applicants and to clarify the primary purpose of these visits; there was discussion about trust vs. accountability? Building relationships vs. assessing the viability/feasibility of the programming proposed? The board is comfortable with having the review committee decide how/when to structure site visits and trust building. The board also discussed that if we want to eliminate disparities, we have to be intentional about that, and it should be reflected in the RFP.

Advance Consulting will email out the previous RFP and the Youth Master Plan data for the board to review and ask for clarifications and additional information.

### **SPCC Planning/Admin**

According to administrative support schedule, the board needs to appoint an Administrative Support subcommittee to review Advance Consulting’s performance. The board chair needs to be part of that subcommittee. Two other board members volunteered to be part of the committee.

**Motion by Noecker to appoint Donaby, Turner, and Prosser to the Administrative Support Subcommittee for 2023. Second by Fry. The motion was approved.**

As described in the Advance Consulting update for January, we are proposing an increase to the stipends available to community representatives on the SPCC board, currently at \$50/meeting, proposing to increase to \$100/meeting. In addition, we would like board authorization to provide honoraria to presenters at Community of Care events when the presenters are participating on their own time, not on behalf of their employer. This also applies to youth who may participate as presenters. We were hoping to compensate community members approximately \$50/hour for their time. The amount should also inflate over time to keep up with the going rate.

**Motion by Moran to increase the SPCC meeting stipend to \$100 per meeting for eligible board members, and to provide an honorarium of up to \$200 per event to eligible Community of Care presenters. Second by Xiong. The motion was approved.**

The board resumed discussion of the focus and structure for 2023 meetings. There was a discussion of the list of 2023 Focus Ideas, and general agreement that this list is very comprehensive, and we may approach each of them through our areas of work: grant making, advocacy, program development, etc. There was discussion of other emerging issues: Part C funding being transferred to county, cultural/traditional healing practices.

YouthPrise has formed the [Minnesota Youth Futures Coalition](#) to organize individuals and groups in support of amending the state legislation to legalize adult-use cannabis to strengthen the focus to support children and youth. There was discussion about whether SPCC would like to sign on. Advance Consulting will send the information out to the whole board and any board member could make a motion for an electronic vote on signing on in support of the Coalition, or we could bring it up at next month's meeting.

**Partner Updates/Future Meeting Topics**

Tabled due to lack of time.

**Meeting adjourned 10:05 AM.**

**Roll call votes for February 8, 2023 Saint Paul Children's Collaborative Meeting**

	Motion 1 - Consent Agenda	Motion 2 – 2022/23 grant amendments	Motion 3 – Admin Spt Subcommitt ee	Motion 4 – Stipend amts
Allen	Yes	Yes	Yes	Yes
Donaby (absent)				
Fry (Alt – voting)	Yes	Yes	Yes	Yes
Klebsch	Yes	Yes	Yes	Yes
Long	Yes	Yes	Yes	Yes

Mensing	Yes	Yes	Yes	Yes
Moran	Yes	Yes	Yes	Yes
Murphy	Yes	Yes	Yes	Yes
Noecker	Yes	Yes	Yes	Yes
Prosser	Yes	Yes	Yes	Yes
Turner	Yes	Yes	Yes	Yes
Vang	Yes	Yes	Yes	Yes
Xiong	Yes	Yes	Yes	Yes